

FEDERAL REPUBLIC OF NIGERIA

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRL COLLEGE LEJJA, ENUGU STATE

INVITATION TO TENDER FOR 2018 CAPITAL PROJECTS FEDERAL GOVERNMENT GIRL COLLEGE LEJJA, ENUGU STATE

(1) INTRODUCTION:

The Federal Government of Nigeria has allocated funds to Federal Government Girl College, Lejja, in the 2018 appropriation for the execution of Policies, Programmes and projects towards achieving the mandate of the college. Accordingly, the college wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects:

CATEGORY A (WORKS) FGGC LEJJA

(1) Nsuka

LOT NO	PROJECT TITLE/DESCRIPTION	LOCATION
W1	Construction of Borehole and Water Reticulation	FGGC Lejja Nsuka
2.2 CATEGORY B (GOODS)		
G1	Procurement of 250 KVA Generator	FGGC Lejja Nsuka
G2	Provision of Dining Hall Furniture	FGGC Lejja Nsuka

(1) ELGIBILITY REQUIREMENTS

Prospective Bidders must possess the under-listed requirements:

- (i) Evidence of certificate of Incorporation with Corporate Affairs Commission (CAC) including form CAC2 and CAC7;
- (ii) Evidence of Company's Current Tax Clearance Certificate for the last three years (2015, 2016 and 2017) valid till 31st December, 2018 with minimum average annual turnover of N20 Million

- (iii) Evidence of current PENCOM compliance certificate valid till 31st December,2018;
- (iv) Evidence of current Industrial Training fund (ITF) Certificate valid till 31st December, 2018
- (v) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2018;
- (vi) Evidence of Registration on the National database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on date 01/01/2019 or valid Certificate issued by BPP;
- (vii) Sworn Affidavit;
 - (a) Disclosing whether or not any officer of the relevant committees of the FEDERAL GOVERNMENT GIRLS' COLLEGE, LEJJA or the Bureau of public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars;
 - (b) That the company is not in receivable, insolvent or bankrupt, and
 - (c) The company has any Director who has been convicted in any court in Nigeria or any other country for criminal offences in relation to fraud or financial impropriety;
- (viii) Evidence of Financial Capability to execute the job, including Reference Letter from a reputable Commercial Bank with willingness to provide credit facility for the execution of the project when needed;
- (ix) Company Profile with the Curriculum Vitae of key Staff to be deployed for the project, including copies of their Academy/Professional qualifications (Lot W1 -ARCON, COREN, QSRBN, CORBON);
- (x) Verifiable documentary evidence of at least three (3) similar job(s) successfully executed in the last five (5) years including Letters of Award, Valuation Certificates and/or Job Completion Certificate and Photographs of the projects;
- (xi) List of plants and Equipment with proof of ownership or lease agreement (Lot W1);
- (xii) All documents for submission must be transmitted with a covering/ forwarding letter under the company/firm's Letter Head paper bearing amongst others, the Registration Number (RC), as issued by the Corporate Affairs Commission (CAC), contact Address, Telephone Number(s) (preferable GSM No) and valid e-mail address and official Company's address. The Letter Head paper must bear the Names, Nationalities and the Telephone Numbers of director of the company at the bottom of the page duly signed by the authorized officers of the firm.

(2) COLLECTION OF BID DOCUMENTS

Prospective and competent bidders are requested to collect Standard Bidding Document (SBD) from the Office of the Vice Principal (Special Duties) in Administrative Block, FEDERAL GOVERNMENT GIRLS COLLEGE, LEJJA on evidence of payment of a non-refundable tender fee of N10,000.00 per lot paid into FEDERAL GOVERNMENT GIRLS' COLLEGE, LEJJA Remita's account in any commercial bank.

(3) SUBMISSION OF TENDER DOCUMENT

Prospective bidders are to submit two (2) copies each of the Technical and financial bids Only in MS Excel format bid for desired lot in two (2) separate envelopes, Clearly marked "Technical Bid" or "Financial Bid". The Two envelopes should be enclosed in one larger Envelope labeled with the project name at the top right hand corner and the company's name behind and addressed to:

THE PRINCIPAL

FEDERAL GOVERNMENT GIRLS' COLLEGE,

LEJJA, ENUGU STATE

The document should be deposited in the Tenders Box at the Principal's Office, Federal Government Girls' College, Lejja **not later than 12:00 noon on Monday, 29 October, 2018.**

(4) OPENING OF BIDS

The technical bids shall be opened immediately after the deadline for submission at **12:00 noon on Monday, 29 October, 2018** in the Federal Government Girls' College, Lejja College Hall. Bidders/Company representatives and interested member of the public, including relevant professional organizations while the Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register as the College will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the V. P (special duties) on 08033405121.

(5) GENERAL INFORMATION

- (i) Certificate may be referred to the respective issuing authorities for verification and Authentication;
- (ii) Any bid received after the deadline for submission shall be returned un-opened;

(iii) Contractors are not permitted to bid for more than one (1) Lot. Any bidder that violates this rule shall be disqualified.

(iv) Only successful bidders will be invited for the Financial Bid opening;

(v) This advertisement is published for information purpose only, and should not be constructed as a commitment or obligation on the part of FGGC, LEJJA to award contracts;

(vi) The FGGC Lejja is not bound to consider any bid, and reserves the right to reject all bids at any time or cancel the procurement proceedings in the public interest.

(vii) Due diligence exercise may be conducted to verify the claims made by bidders.

(viii) All submission must be made only in English Language.

SIGNED:

PRINCIPAL

FEDERAL GOVERNMENT GIRLS COLLEGE